

AN ARTFUL WEEKEND IN NEW YORK
**THE FRICK COLLECTION, NEUE GALERIE,
AND MORGAN LIBRARY & MUSEUM**
Saturday, January 24 – Sunday, January 25, 2026

Your tour packet includes:

❖ [Link to Microsoft Form to complete your Participant Information Form & Acknowledgement of Responsibility Statement](#)

❖ **Tour Bulletin**

Please read this carefully. It contains essential information and useful advice for your tour.

❖ **Tentative Itinerary**

❖ **Map and directions for Mayflower Hotel pickup and fringe pick up at the DoubleTree Hilton, 15101 Sweitzer Lane, Laurel, MD.**

If you are traveling with a guest, please share this information packet with them.

Nametags will be provided at the start of the tour. Please wear them throughout the tour. Doing so helps everyone get acquainted and assists the tour staff in carrying out their responsibilities. If you have an alternative name you prefer for your nametag, please indicate this on the Participant Information Form.



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Tour Bulletin

The following information has been compiled to help you prepare for your trip and to serve as reconfirmation of your registration. You will receive a final tour reminder email the week leading up to your trip. If you still have questions or concerns after reading this information, please email the Study Tours department at associates-studytours@si.edu.

As you read on, you will see that there are a few items that we will need from you prior to the start of the tour. Please complete these items ASAP. They are as follows:

- [Link to Participant Information Form \(PIF\) & Electronic Responsibility Statement \(completed via Microsoft Forms\)](#)

Please be sure to complete this information promptly. Our ability to facilitate your enjoyment of the tour, and to assure your comfort and well-being during the tour, depends on your accurate representation of your needs and preferences and our receipt of that information in a timely manner. The Electronically Acknowledged Signed Responsibility statement is required before you can be admitted to the tour. *It is particularly important that you advise us of the extent of any physical limitations that affect your ability to walk, stand, climb stairs, or otherwise participate in tour activities and to provide precise information on serious food allergies.*

General Information

Departure Locations and Times

Although we do everything we can to notify you in the event of a change, we always recommend you check your email for notification of any last minute changes.

The tour bus departs at **8:00 a.m.** from the DeSales Street entrance of the [Mayflower Hotel](#). DeSales is a one-block street, one-way going east from Connecticut to 17th Street and is between L St. (also one-way going east) and M St. (one-way going west). A PMI 24-hour parking garage is available on DeSales St. across from the Mayflower. The cost of parking is approximately \$37/day. Email PMI customer service at monthlycontracts@pmi-parking.com for further information or to confirm rates. The bus will return to the DeSales St. side of the Mayflower Hotel at **10:30 p.m.** on Sunday evening. There is a taxi stand at the Mayflower Hotel's Connecticut Ave. entrance and Metro entrance at L Street and Connecticut.

A fringe pickup stop is made at **approximately 8:40 a.m.** at the [DoubleTree by Hilton, Laurel, MD](#). The drop-off stop here will be about 10:00 p.m. on Sunday for those picked up on the way out or upon request.

Please remember tours are not delayed for missing participants or anyone not ready to board at the scheduled time, so please be kind to others, and be prompt!

Bus & Seating

The bus is provided by Eyre Bus Service and is equipped with a restroom. Please advise the Smithsonian Representative or Driver if something on the bus needs attention or the temperature is not comfortable. The tour staff normally occupies the front seats on both sides of the aisle. Seat selection is otherwise open when the bus is first boarded each day. Once everyone has selected his/her seat, please continue throughout the day to use that same seat or any seat that was not selected after all had boarded.

Please note that if participants with certain disabilities or conditions need special seating, *tour staff may reserve seats or request participants to move who boarded prior to the tour staff*. If the disabilities requiring special seating are not apparent, participants requesting such seating are asked to provide a statement from their physician confirming the situation and what is needed. This must be done prior to the tour by contacting our office at associates-studytours@si.edu.

Smoking

Is not permitted on the bus, including in the restroom, or at any time when the group is gathered together in a limited space for a tour activity. If you are a smoker, and have requested to share a room, please be sure to note this on your participant information form. PLEASE NOTE: All rooms at the Hotel Edison are non-smoking.

Tour Staff

Study Leader – **Tosca Ruggieri** is an independent art historian and museum educator known for her engaging, narrative-driven approach to art history. Raised between France and Italy, she brings a distinctly European perspective and lifelong passion for the visual arts to her work. She holds degrees from EPHE–Sorbonne in Paris and King’s College London, and gained early experience working with a prominent Paris-based art collector and leading London galleries. Now based in Washington, D.C., Tosca presents lectures and curates in-depth private museum tours, with a particular focus on the National Gallery of Art. Her work guides audiences from the Italian Renaissance to the modern era, blending scholarly insight, vivid storytelling, and an accessible, enriching approach to art history.

Smithsonian Representative – **Mort Glassberg** will be handling all logistics and assisting you with any problems or questions that you may have concerning the tour schedule or operation. Mort is an experienced Smithsonian tour representative who has traveled with Associates on numerous tours, most recently *Private Visions*, *Public Treasures: Hillwood & The Phillips*, *Frida Kahlo at the VMFA*, and *Sacred Spaces: Religious Architecture in Baltimore*. Please feel free to approach him at any time.

Clothing

Casual clothing is appropriate for all group activities. Please wear comfortable, sturdy shoes for walking and standing at sites.

Departure Times & Schedules

You will be given a final version of the itinerary when the tour departs. This will be on colored paper, different from the tentative itinerary enclosed here. We recommend that you keep it with you at all times as it can help you follow the activities more closely. Itineraries are always subject to change, however, so it is important to stay alert to announcements concerning changes throughout the tour. Also, you will notice a cell phone number on your final itinerary. Please feel free to use this for any urgent matters.

Adhering to the schedule is essential to completing all tour components and fulfilling our obligations to those who arrive on time. Tours may depart without latecomers. In such circumstances, latecomers are responsible for

arrangements and expenses associated with their rejoining the tour or returning to their home. Don't let this happen to you!

Accommodations

You will be staying at the **Hotel Edison located at 228 W 47th St, New York, NY 10036**. The telephone number is 212-840-5000. We recommend that you leave this number with anyone who would need to reach you in an emergency.

You may be required upon check-in to provide a credit card to the hotel for any incidentals charged to your room outside of group activities.

Check-out Procedures

No special check out procedures are necessary, however, please remember to pay any incidental charges you may have made to your room prior to departure time.

Meals

The following meals are included in your tour package. *Be sure to indicate dietary restrictions on your Personal Information Form.* Contact us at associates-studytours@si.edu if you have any questions.

Saturday lunch	<u>Menu:</u> Nicoise Salad with grilled salmon, herbed potatoes, green beans, tomatoes, olives & hard-boiled egg on organic mixed greens served with herb vinaigrette dressing. Served with dessert and bottled water. (Le Bon Café Catering)
Sunday breakfast	<u>Menu:</u> Plated Breakfast with Choice of Entrée: Scrambled Eggs with Potato Hash, Mixed Greens, and Toast; Homemade Croissant with Blueberry Compote and Berries; Brioche French Toast with Maple Syrup and Strawberries; Homemade Granola and Yogurt with Berries; Seasonal Fruit Plate . Choice of Coffee, Tea, or Orange Juice. (Bond 45 at Hotel Edison)
Sunday dinner*	<u>Menu:</u> Appetizers Served Family Style: Mesclun Salad, Kale Caesar Salad, and Fried Calamari; Choice of: 1) Roasted Chicken Breast; 2) Grilled Salmon; or 3) Tagliatelle Pasta . Family Style Dessert Platter featuring Petit Fours, Brownies, and Fresh Fruit. Coffee, Tea, and Soda. (The Brass Rail)

(*) = Please indicate your meal choice on the Participant Information Form

You are welcome to bring whatever snacks and/or beverages (such as a thermos of coffee, bottled water, etc.) you normally need or desire between mealtimes. Please review the itinerary with any personal needs or preferences of this nature in mind. If you have special concerns about your food needs or preferences, please contact our staff at associates-studytours@si.edu as soon as possible. Note that alcoholic beverages are not included with meals and would be at your own expense.

What is Included

Participants purchase their own snacks and beverages other than those included with meals. Your tour fee includes bus transportation, tuition, accommodations, admissions, and meals listed above.

Gratuities

Gratuities have been included for all group meals and for the bus driver. Where appropriate, donations have been made on behalf of the Smithsonian. Although a housekeeping surcharge is included, additional gratuities for the chambermaid are not included, and are at your own discretion. Your Smithsonian Representative and Study Leader are professionals who do not receive tips.

Cancellation & Trip Insurance

Please review the cancellation policy located on the back page of your Associate Magazine or on the web at smithsonianassociates.org/ticketing/help/refund-policy. This information is important, as we are not able to make exceptions regardless of the reasons for cancellation. This tour is 100% non-refundable after **January 9, 2026**. Up until that time, cancellation fees apply. If you have chosen to purchase trip cancellation insurance, you would need to consult your individual policy for cancellation details, in addition to contacting us.

Some Additional Items to Bring Along

- Reusable Water Bottle
- Face masks if you would like to wear one
- Umbrella and/or fold-up lightweight rain poncho and good walking shoes
- Camera, lenses, batteries, chargers
- Regional area map if desired
- Wet wipes or hand sanitizer for freshening up
- Whatever snacks and/or beverages (such as a thermos for coffee, bottled water, etc.) you normally need between mealtimes. Please review the itinerary with these needs in mind.
- Layered clothing including jacket for variable weather

Post-Tour Questionnaire

Your opinion is important in our continuing effort to provide you the best in value and educational travel. At the end of your tour, you will receive an evaluation form on which you can express your satisfaction with, or concerns about, each aspect of the tour. Each evaluation is carefully reviewed, so candid comments are appreciated. We appreciate your time completing this evaluation. Only you can tell us we have met our goal in providing a quality educational travel experience.

*We appreciate your participation in this program and
hope it meets your highest expectations!*



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Study Leader: Tosca Ruggieri

Smithsonian Rep: Mort Glassberg

Tour Cell Phone: TBA

Saturday, January 24

8:00 a.m. Departure from the Mayflower Hotel

8:40 a.m. Pick up at the DoubleTree by Hilton, Laurel, MD

Enjoy a gourmet boxed lunch from Splendid Fare en route – A rest stop will be made

Menu: *Nicoise Salad with grilled salmon, herbed potatoes, green beans, tomatoes, olives & hard-boiled egg on organic mixed greens served with herb vinaigrette dressing.*

1:30 p.m. Approximate arrival into NYC

The Frick Collection

Self-guided exploration of the museum collections

4:30 p.m. Depart

5:00 p.m. Check into the **Hotel Edison**

The evening is yours to enjoy!

Sunday, January 25

Breakfast at the hotel

8:45 a.m. Approximate departure from the hotel. Stay tuned for information regarding timing, baggage & loading.

Neue Galerie

*Guided tour before opening hours of the special exhibition, "German Masterworks from the Neue Galerie," followed by free time to explore the museum and/or enjoy lunch on your own at Café Sabarsky**

12:30 p.m. Depart Neue Galerie

The Morgan Library & Museum

*Guided highlights tour followed by free time to explore the museum and/or enjoy lunch on your own in museum cafe**

1:30 p.m. Depart

4:45 p.m. Early Dinner at the **Brass Rail**

Menu: *Appetizers Served Family Style: Mesclun Salad, Kale Caesar Salad, and Fried Calamari; Choice of: 1) Roasted Chicken Breast; 2) Grilled Salmon; or 3) Tagliatelle Pasta. Family Style Dessert Platter featuring Petit Fours, Brownies, and Fresh Fruit. Coffee, Tea, and Soda.*

6:15 p.m. Depart for Washington, DC

10:00 p.m. Approximate drop off DoubleTree by Hilton, Laurel, MD

10:30 p.m. Arrival at Mayflower Hotel

*Cafes are located in the museums

MAYFLOWER HOTEL

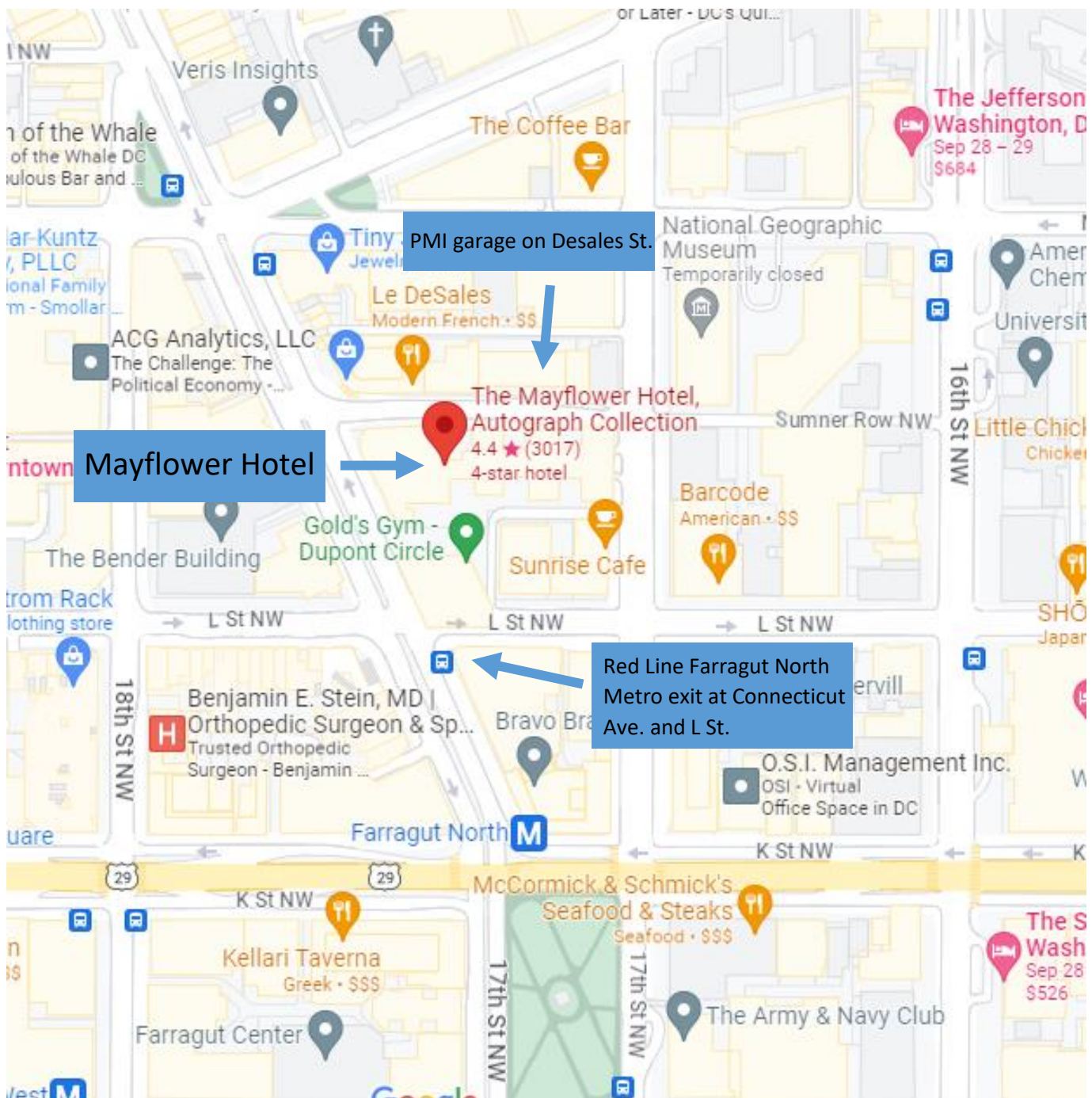
1127 Connecticut Avenue NW, Washington DC

The **Eyre bus** normally departs and returns from DSales Street NW, just east of Connecticut Avenue (on the north side of the Mayflower Hotel). The bus does NOT normally wait on Connecticut Avenue.

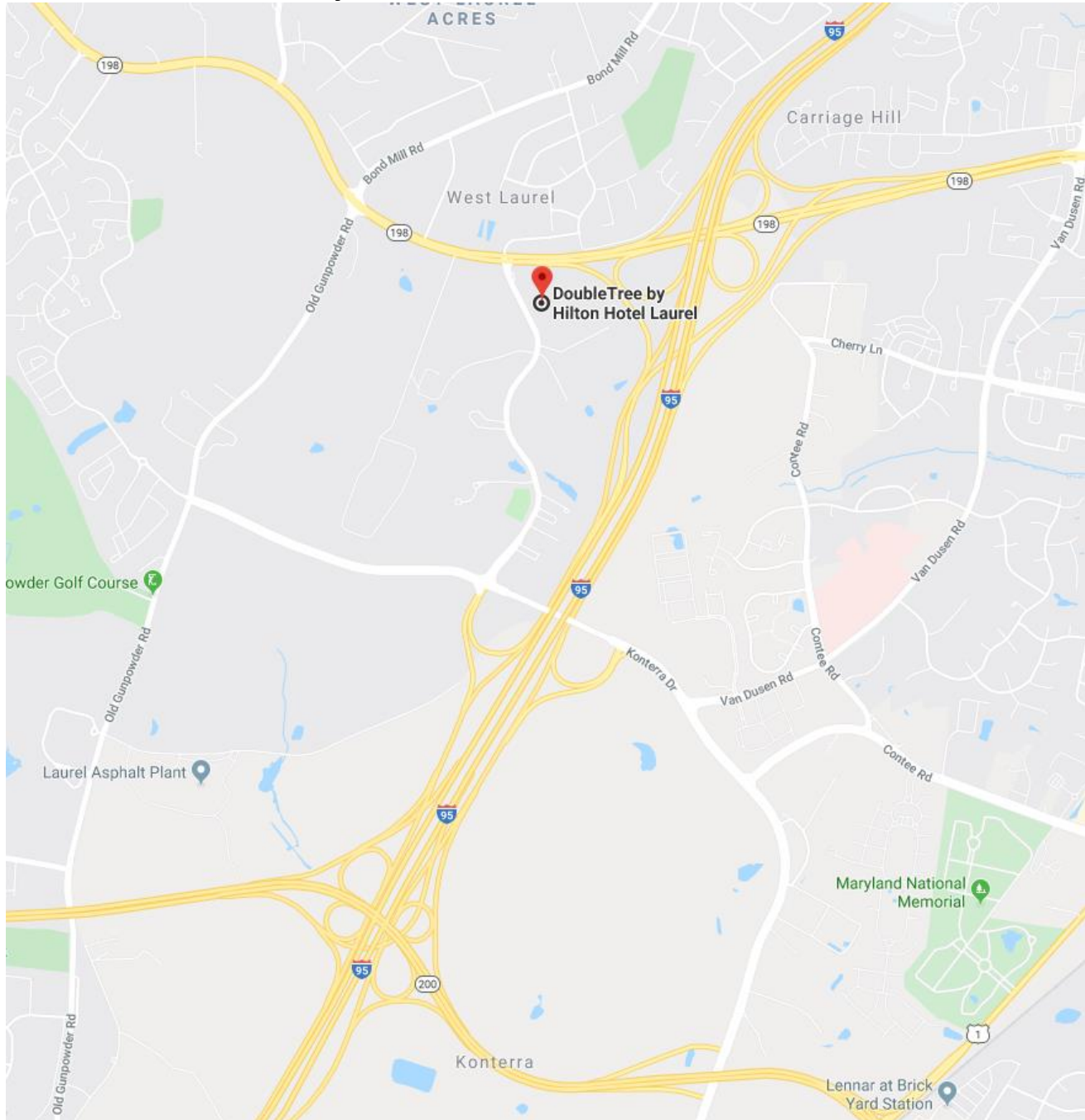
Metro: Take the Red Line to the FARRAGUT NORTH station. Exit onto Connecticut Avenue and L Street. Walk a block north on Connecticut Avenue, passing the main entrance to the Mayflower Hotel, and turn right onto DeSales Street.

Car: DeSales Street is one way eastbound between Connecticut Avenue and 17th Street.

Parking: Use the 24-PMI parking garage at 1725 DeSales Street. PMI information: 202-785-9191.



DoubleTree by Hilton – 15101 Sweitzer Lane, Laurel, MD



From I-95 NORTHBOUND

Use the right two lanes to take Exit 33 A-B to merge onto Sandy Spring Road towards Burtonsville. Turn left on Sweitzer Lane. Turn left into the Doubletree Hilton.

From I-95 SOUTHBOUND

Use the right two lanes to take Exit 31 for MD-200 toward US-29/I-270. Keep left at the fork to continue toward Konterra Drive. Keep left at the fork to continue on Exit 32, follow signs for Konterra Drive. Turn left on Konterra Drive. Turn right on Sweitzer Lane. The Doubletree Hilton is on your right.

The bus will pick up under the portico of the main hotel entrance