

**FRANK LLOYD WRIGHT:
MASTERWORKS IN THE MIDWEST**

Sunday, May 19 – Thursday, May 23, 2024

Your tour packet includes:

- ❖ **[Link to Microsoft Form](#) to complete your Participant Information Form & Acknowledgement of Responsibility Statement**
- ❖ **Tour Bulletin**
Please read this carefully. It contains essential information and useful advice for your tour.
- ❖ **Tentative Itinerary**

If you are traveling with a guest, please share this information packet with them.

Nametags will be provided at the start of the tour. Please wear them throughout the tour. Doing so helps everyone get acquainted and assists the tour staff in carrying out their responsibilities. If you have an alternative name you prefer for your nametag, please indicate this on the Participant Information Form.



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Tour Bulletin

The following information has been compiled to help you prepare for your trip and to serve as reconfirmation of your registration. Unless there are changes or additional information you need to be apprised of, no further mailings will be done. If you still have questions or concerns after reading this information, please email the Study Tours department at associates-studytours@si.edu.

As you read on, you will see that there are a few items that we will need from you prior to the start of the tour. Please complete these items ASAP. They are as follows:

- [Link to Participant Information Form \(PIF\) & Electronic Responsibility Statement](#) (completed via Microsoft Forms)

Please be sure to complete this information promptly. Our ability to facilitate your enjoyment of the tour, and to assure your comfort and well-being during the tour, depends on your accurate representation of your needs and preferences and our receipt of that information in a timely manner. The Electronically Acknowledged Signed Responsibility statement is required before you can be admitted to the tour. It is particularly important that you advise us of the extent of any physical limitations that affect your ability to walk, stand, climb stairs, or otherwise participate in tour activities and to provide precise information on serious food allergies.

General Information

IMPORTANT NOTE: *Although we do everything we can to notify you in the event of a change, we always recommend you check your email for notification of any last minute changes or important information.*

Program Arrival

All participants will be arriving individually into the Chicago area. You will spend the first night of the program at the Embassy Suites by Hilton Rosemont, located at 5500 N. River Road, Rosemont, IL 60018.

The hotel provides complimentary shuttle service to/from O'Hare Airport. The shuttle will display the Embassy Suites logo in the windshield. If you are arriving at Terminals 1, 2, or 3, there is regular shuttle service from the hotel every 30 minutes. The shuttle starts at the Embassy Suites, then stops at DoubleTree, before proceeding to O'Hare International Airport. **The pickup location is Terminal 2 Lower Level Arrivals - Middle Lane.** This location is a five-minute walk from Terminals 1 and 3.

If you are arriving at Terminal 5, call the hotel's concierge desk when you land at 847-678-4000 to request the shuttle. **The shuttle will pick you up at Door #5E.**

Note that all rideshare services (Uber, Lyft, etc.) pick up at Terminal 2.

For anyone driving to Chicago, the Embassy Suites Rosemont charges \$33 per day for parking. Let the concierge know that you have a room booked with Smithsonian Associates but **ensure that the charge is placed on your own credit card**. You may park there even though we will be splitting our time at this hotel and the hotel in Madison.

The official program will begin with a welcome orientation and dinner on Sunday evening at 6:00pm in the Walden Room of the Embassy Suites. Please make your way to the Walden Room on your own, and feel free to join your study leader and other hotel guests at 5:00pm in the hotel lobby for the hotel's complimentary cocktail hour.

The group departs by bus after breakfast the next morning, May 20. The next two nights will be in Madison, WI, and then back to Chicago for one more night at the Embassy Suites (May 22).

Program Departure

Trip ends with a group transfer from our last site to Chicago O'Hare International Airport to arrive at approximately 4:00pm. Please book your return flights from Chicago for 6:00pm or later. Lunch is included this day; dinner is not.

The bus will also make a stop at the Embassy Suites Rosemont for anyone wishing to stay an additional night on their own. Participants are also free to depart the tour on their own; but these arrangements should be made in advance, so your tour team is aware of your plans. Our last stop prior to going to the airport will be in downtown Chicago.

Although you are traveling independently, it is helpful for us to know your arrival and departure plans. This information is requested on the Personal Information Form.

Any last-minute information will be communicated to you via email. Please be sure you have provided us with your most current information. We do not anticipate there will be any changes in which you would need to be notified. For any urgent matters upon arrival in Chicago you can reach your Smithsonian Representative, Ann Post, directly at (301) 525-9649. Please do not use this number for non-urgent questions. The best way to reach us for non-urgent questions is associates-studytours@si.edu.

Extra Nights

If you wish to make reservations for extra nights in the area before or after the program, you are welcome to do so. The Embassy Suites Rosemont is completely sold out on May 18th, so you would need to look for another option. If you wanted to stay at the Embassy Suites Rosemont one date AFTER the program (May 23) a limited number of rooms are available at a rate of \$172. If you would like one of these rooms, please send an email to associates-studytours@si.edu with the subject line "Extra Night Embassy Suites" by Friday, May 3 at 12:00 p.m. EST and we will make a note of this.

Please note the Embassy Suites Rosemont hotel is not in downtown Chicago. If you wish to stay in the downtown area, you should look for an alternate hotel. Although it can be a 45-minute drive downtown, or more with traffic, there is a subway station nearby.

Bus & Seating

The bus is provided by Regal Coach Lines and is equipped with a restroom. Please advise the Smithsonian Representative or Driver if something on the bus needs attention or the temperature is not comfortable. The tour staff normally occupies the front seats on both sides of the aisle. Seat selection is otherwise open when the bus is first boarded each day. Once everyone has selected his/her seat, please continue throughout the day to use that same seat or any seat that was not selected after all had boarded.

Please note that if participants with certain disabilities or conditions need special seating, *tour staff may reserve seats or request participants to move who boarded prior to the tour staff.* If the disabilities requiring special seating are not apparent, participants requesting such seating are asked to provide a statement from their physician confirming the situation and what is needed. This must be done prior to the tour by contacting our office at associates-studytours@si.edu.

Please remember tours are not delayed for missing participants or anyone not ready to board at the scheduled time, so please be kind to others, and be prompt!

Physical Considerations & Climate

This is an active program; you should plan to be on your feet for a good part of the day: walking up to 1 mile per day, standing for periods of time during house visits and tours, on and off the bus at least 3 times per day, and a 2-hour bus ride between Chicago and Madison, both ways. If you have any concerns about your ability to participate, please contact our office to discuss. Of course, you always have the option to relax on the bus or opt out of any activities.

The climate in this area in May can be variable. Temperatures can range from 60's or 70's during the day to 40's at night. Since there will be variation in temperatures, it is best to pack clothes that can be layered.

Smoking

Is not permitted on the bus, including in the restroom, or at any time when the group is gathered together in a limited space for a tour activity. If you are a smoker, and have requested to share a room, please be sure to note this on your participant information form. PLEASE NOTE: All rooms at the Embassy Suites Rosemont and the Monona Hilton Terrace Hotel are non-smoking.

Tour Staff

Study Leader - **Bill Keene** has written and lectured on topics including architecture, urban history, city planning and the built environment. Bill has taught urban studies at the University of Southern California, and has a special interest in Frank Lloyd Wright. Bill has enjoyed being a tour leader for the Smithsonian for a number of years; his most recent tours include *The Philadelphia Museum of Art: Frank Gehry's Revision*, *Frank Lloyd Wright's Buffalo*, and *Exploring Frank Lloyd Wright: Fallingwater, Kentucky Knob, and Polymath Park*.

Smithsonian Representative - **Ann Post** will be handling all logistics and assisting you with any problem or question that you may have concerning the tour schedule or operation. Ann is a seasoned Smithsonian tour volunteer who has traveled with the Associates on numerous tours and with Smithsonian Journeys; her most recent tours include *Frank Lloyd Wright's Buffalo* and *Wonders by Wright: Buffalo and Beyond*.

Clothing

Casual clothing is appropriate for all group activities. Please bring layers and wear comfortable, sturdy shoes for walking and standing at sites.

Departure Times & Schedules

You will be given a final version of the Itinerary when the tour departs. This will be on colored paper, different from the tentative itinerary enclosed here. We recommend that you keep it with you at all times as it can help you follow the activities more closely. Itineraries are always subject to change, however, so it is important to stay alert to announcements concerning changes throughout the tour. Also, you will notice a cell phone number on your final itinerary. Please feel free to use this for any urgent matters.

Adhering to the schedule is essential to completing all tour components and fulfilling our obligations to those who arrive on time. Tours may depart without latecomers. In such circumstances, latecomers are responsible for arrangements and expenses associated with their rejoining the tour or returning to their home. Don't let this happen to you!

Accommodations

You will be staying at the **Embassy Suites Rosemont** (May 19 & 22) located at 5500 N. River Road, Rosemont, IL 60018 and the telephone number is 847-678-4000. You will be staying at the Monona Hilton Terrace Hotel (May 20 & 21) located at 9 East Wilson Street, Madison, WI and the telephone number is 608-255-5100. We recommend that you leave this number with anyone who would need to reach you in an emergency.

You may be required upon check-in to provide a credit card to the hotel for any incidentals charged to your room outside of group activities.

Check-out Procedures

No special check out procedures are necessary, however, please remember to pay any incidental charges you may have made to your room prior to departure time.

Meals

The following meals are included in your tour package. Be sure to indicate dietary restrictions on your Personal Information Form. Contact us at associates-studytours@si.edu if you have any questions.

Sunday

Welcome Dinner Menu: *Mixed Green Salad, Choice of Entrée: 1) Maple Glazed Salmon with Roasted Brussel Sprouts, Jasmine Rice, Crown Maple Glaze; 2) Roasted Acorn Squash with Quinoa & grilled vegetables, Balsamic asparagus, Fresh Herbs, Red Pepper Coulis; 3) Chicken Picatta with Capers, Lemon Juice, White Wine, Oven-Roasted Potatoes, Asparagus; 4) Red Wine Braised Short Ribs with Garlic Mashed Potatoes, Grilled Zucchini, Squash and Bell peppers, Red Wine Reduction; Raspberry Cheesecake with Berries OR Carrot Cake with Caramel Sauce and Whipped Cream; Coffee, Iced Tea, and Soda.*
(Embassy Suites Rosemont)

- Monday Lunch Menu: *House Salad. Choice of entree: 1) **Parmesan-Crusted Chicken** or 2) **Soy Ginger Atlantic Salmon**. Salted Caramel Crème Brûlée for dessert. Coffee, Tea or Soda. (Cooper's Hawk Winery & Restaurant)*
- Monday Dinner Menu: *Buffet of Fresh Rolls and Butter, Vegetarian minestrone, and Caesar Salad to begin. **Grilled Angus sirloin** with mushroom cream sauce, **Caramelized onion polenta** with mushroom ragu. Sides of Grilled asparagus with lemon and Roasted root vegetables with sage brown butter. Door County Cherry Cheesecake for dessert. Coffee, Hot Tea or Water. (Audrey Kitchen & Bar at the Monona Terrace Hilton)*
- Tuesday Lunch Menu: ***Sandwich buffet** with a selection of protein, Wisconsin cheeses, and vegetable garnishes. Served with potato chips and a treat from the bakery and coffee, tea or lemonade. (Riverview Terrace Café at Taliesen)*
- Wednesday Lunch *Boxed lunch, menu TBA*
- Wednesday Dinner Menu: *Warm Bread, Jen's Walnut Salad with baby spinach, tomatoes, cucumbers, red onions, traverse city dried cherries, blue cheese crumbles and candied walnuts served with raspberry vinaigrette dressing; Choice of 1) **Steak Alfredo 8 oz. charbroiled sirloin** atop marinated portabella mushrooms, broccoli spears and penne pasta with creamy alfredo; 2) **Half Roasted Chicken**, Certified organic free-range chicken served with a rosemary and garlic demi glaze, fresh broccoli and baked sweet potato 3) **Grilled Salmon** (Faroe Island), Fresh hand-cut filet of salmon grilled and drizzled with a white wine lemon sauce with fresh broccoli and baked sweet potato; or 4) **Mediterranean Pasta**, sautéed spinach, artichokes, basil, red onions, tomatoes, and kalamata olives, tossed with linguine in herb infused extra virgin olive oil, topped with feta cheese; Beverage, and Housemade Strawberry Shortcake served with vanilla ice cream. (Lakeview Grille)*
- Thursday Lunch Menu: *Choice of 1) **Turkey Avocado Sandwich**, oven-roasted turkey, bacon, avocado, tomato, lettuce, mayonnaise, harvest toast, 2) **Tomato Mozzarella Sandwich**, fresh mozzarella, tomato, roasted red pepper, arugula, basil, balsamic vinaigrette, baguette, 3) **Chicken Pesto**, grilled chicken, tomato, arugula, pesto aioli, house vinaigrette, baguette or 4) **Albacore Tuna Salad**, albacore tuna, celery, red onion, basil, green onion, lettuce, tomato, mayonnaise, Dijon mustard, harvest bread (Corner Bakery)*

*All breakfasts are included at the hotel

You are welcome to bring whatever snacks and/or beverages (such as a thermos of coffee, bottled water, etc.) you normally need or desire between mealtimes. Please review the itinerary with any personal needs or preferences of this nature in mind. If you have special concerns about your food needs or preferences, please contact our staff at associates-studytours@si.edu as soon as possible. Note that alcoholic beverages are not included with meals and would be at your own expense.

What is Included

Participants purchase their own snacks and beverages other than those included with meals. Your tour fee includes bus transportation, tuition, accommodations, admissions, and meals listed above.

Gratuities

Gratuities have been included for all group meals and for the bus driver. Where appropriate, donations have been made on behalf of the Smithsonian. Although a housekeeping surcharge is included, additional gratuities for the chambermaid are not included, and are at your own discretion. Your Smithsonian Representative and Study Leader are professionals who do not receive tips.

Cancellation & Trip Insurance

As noted in the initial tour description, we recommend you purchase trip insurance. Should you need to cancel within 15 days of departure, you risk losing the entire cost of your trip. While we don't recommend or endorse any one company, we know travelers who have used Insuremytrip.com, Allianz, AIG, Travel Guard, and American Express. An online search will yield many options; we suggest you shop around.

Please review the cancellation policy below. This information is important, as we are not able to make exceptions regardless of the reasons for cancellation. This tour is 100% non-refundable after 3pm on **Friday, May 3, 2024**. Up until that time, cancellation fees apply. If you have chosen to purchase trip cancellation insurance, you would need to consult your individual policy for cancellation details, in addition to contacting us.

Here is a reminder of our cancellation policy:

- Prior to 45 days out - \$10 administrative fee (per person)
- Between 15-45 days out - \$100 cancellation fee (per person)
- Within 15 days of start of tour - 100% cost of the tour; no refunds or exchanges

IMPORTANT NOTE: We highly encourage trip insurance. We have a very lenient cancellation policy, but with that, we will NOT be able to refund or credit for any cancellations within 15 days of the program, under any circumstance.

Some Additional Items to bring along

- Face masks if you prefer to wear one
- Umbrella and/or fold-up lightweight rain poncho
- Good walking shoes
- Camera, lenses, film, batteries
- Chargers for electronic devices
- Regional area map if desired
- Wipes or hand sanitizer for freshening up
- Whatever snacks and/or beverages (such as a thermos for coffee, bottled water, etc.) you normally need between mealtimes. Please review the itinerary with these needs in mind.
- Layered clothing including jacket for variable weather

Post-Tour Questionnaire

Your opinion is important in our continuing effort to provide you the best in value and educational

travel. At the end of your tour, you will receive an electronic evaluation form via email on which you can express your satisfaction with, or concerns about, each aspect of the tour. Each evaluation is carefully reviewed, so candid comments are appreciated. We appreciate your time completing this evaluation. Only you can tell us we have met our goal in providing a quality educational travel experience.

We appreciate your participation in this program and hope it meets your highest expectations!



Frank Lloyd Wright: Masterworks in the Midwest

Sunday, May 19-Thursday, May 23, 2024

Study Leader: **Bill Keene**
Smithsonian Rep: **Ann Post**
Cell Phone: (301) 525-9649

Sun., May 19 (Chicago)

D

4:00 p.m. Independent arrivals into Chicago, free airport shuttle
Check in to the Embassy Suites Rosemont

6:00 p.m. Complimentary Cocktail Hour – hotel bar
Welcome Orientation (room TBD)
Dinner at hotel

Mon., May 20 (Chicago/Racine/Madison)

B, L, D

8:00 a.m. Breakfast at the hotel (opens at 6:30am)
Depart the hotel by bus

9:00 a.m. **Frank Lloyd Wright Home & Studio**– group divides
Walk to the Unity Temple, approximately 10-minute walk through the historic district that has some of Wright's most significant Prairie-style private residences

11:00 a.m. **Unity Temple**
Following the tour, walk to lunch, approximately 2 blocks.

12:30 p.m. Lunch at *Cooper's Hawk* Restaurant

3:00 p.m. **SC Johnson Headquarters** (90-minute tour)
*ID required for entry

7:00 p.m. Dinner in Madison, included at the hotel; check in for your 2-night stay

Tues., May 21 (Madison/Spring Green)

B, L

8:30 a.m. Breakfast at the hotel (opens at 6:00am)
Depart hotel for 1 hour drive to Taliesin

9:30 a.m. Arrive at **Taliesin** - Group divides for tours



Group 1 –Taliesin, Gift Shop, Lunch, Hillside, ends 2:15pm

Group 2 –Taliesin, Lunch, Gift Shop, Hillside, ends 2:30pm

4:30 p.m. Approximate return to hotel; optional tour of Monona Terrace

Dinner on your own in Madison

Wed., May 22 (Madison/Plano/Chicago)

B, L, D

Breakfast at the hotel (opens at 6:00am)

8:00 a.m. Depart hotel; bus available at 7:45am to load bags

9:30 a.m. **Laurent House**

11:30 p.m. **Anderson Japanese Garden/box lunch on site**

12:00 p.m. Brief Welcome followed by free time to explore

1:30 p.m. **Pettit House**

3:00 p.m. **Farnsworth House**

5:30 p.m. Dinner at Lakeview Grill

8:00 p.m. Check into the Embassy Suites for your final night

Thurs., May 23 (Chicago)

B, L

Breakfast at the hotel (opens at 6:30am)

8:15 a.m. Check out and depart hotel

9:15 a.m. **Robie House**

12:15 p.m. Approximate arrival at dock
Enjoy a picnic box lunch on the pier or on board

1:00 p.m. **Architecture Boat Tour** (90 minutes)

2:30 p.m. Cruise ends; departure for Airport

Return to Chicago Airport by 4pm for late afternoon flights